

Vocabulary

The words below are from the audio. The definitions are next to the words. Read the definitions then complete the sentences.

WORD	DEFINITION
1. a portfolio (noun)	a set of work responsibilities
2. outrageous (adjective)	very strange and shocking
3. dictate (verb)	determine or command
4. ideally (adverb)	in the best situation
5. guidelines (noun)	sets of suggestions for how to behave or what to do in a situation
6. portray (verb)	demonstrate or show
7. overt (adjective)	obvious and easy to notice
8. sloppiness (noun)	the state of being untidy, and showing a lack of care
9. dread (verb)	feeling scared and worried about something in the future
10. an onslaught (noun)	an attack (note: this is often used in a metaphoric sense such as “an onslaught of emotions” or an onslaught of homework”)
11. attire (noun)	clothing
12. provocative (adjective)	sexy
13. bad taste (phrase)	poor judgment about what is fashionable and looks good
14. dressier (adjective)	nicer and more formal clothing
15. a subordinate (noun)	a person who is of lower authority and power in an organization
16. a rule of thumb (phrase)	a general rule or principle that a person can use in a lot of situations

Use the vocabulary words (questions 1-18) above to complete the sentences. The first one is done for you. (answers can be found in the appendix)

1. Our teacher gave us some guidelines for how to write a good essay.
2. You should wear formal _____ to weddings and graduation ceremonies.
3. _____, I would like a job in marketing , but in this economy I will take anything!
4. Research and development is part of my _____ in my new job.
5. She wore an _____ hat to the wedding and everyone stared at her.
6. I don't like being a _____ at work. One day I will be the boss!
7. As _____, it is a good idea to arrive at large parties about half an hour late.
8. I think the T.V. commercial should _____ our restaurant as a family-friendly place to eat.
9. I didn't disagree in an _____ way. I just crossed my arms and looked away.
10. I don't mind if students' homework has mistakes in it, but I hate _____! I always ask my students to write neatly and carefully.
11. You shouldn't let your job _____ how you live your life.
12. I _____ telling my parents that I am getting a divorce.
13. There was an _____ of customers at the bar after the hockey game.
14. I don't like it when my husband buys me clothes because he has really _____.
15. I am really shy so I never wear _____ clothing.
16. I wear _____ clothes at work than I do at home. At home I like to relax in jeans and T-shirts.